

**Subject:** Re: Manchester Blvd and Sepulveda Blvd  
**From:** Greg Monfette <greg.monfette@lacity.org>  
**Date:** 05/24/2012 01:04 PM  
**To:** Donald Duckworth <duckworth.donald@gmail.com>

Don, you need to list what the address of the tree is.

You also need to get me a copy of the "A" permit from the Bureau of Engineering which proves you are repairing the sidewalk. We need this for our Board report.

All else is ok.

My address is:  
Greg J. Monfette, Superintendent I  
Bureau of Street Services  
Urban Forestry Division  
7166 W. Manchester Blvd, #1  
Los Angeles, CA 90045

On Thu, May 24, 2012 at 11:46 AM, Donald Duckworth

[<duckworth.donald@gmail.com>](mailto:<duckworth.donald@gmail.com>) wrote:

Attached is a draft of the Ficus removal letter we discussed. Does this work? If so, I'll put it on letter head and return it to you. Do I have the correct address? Thanks Greg.

On Tue, May 22, 2012 at 2:15 PM, Greg Monfette [<greg.monfette@lacity.org>](mailto:<greg.monfette@lacity.org>) wrote:

First, I would like to thank you all for the meeting out at the site today as it was very fruitful. Second, I would like to recap on what we have accomplished and where we are going:

- 1) LACC will be cutting new tree wells and planting new trees (Koelreuteria and Ginko) along the south side of Manchester Blvd from Sepulveda Westway to La Tijera Blvd and then along the north side from La Tijera Blvd to Sepulveda Blvd.
- 2) Urban Forestry will remove the (3) Bottlebrush trees & stumps at Manchester Blvd and Sepulveda Blvd.
- 3) LACC will be replacing (5) Tabebuia trees in the medians along Sepulveda from 83rd st. to Howard Hughes Parkway.
- 4) Don Duckworth will be arranging the maintenance (establishment period plus two years) for all the above listed trees.
- 5) Don Duckworth will look into the trimming of the two Carobs and one Pepper tree on the north side of Manchester between La Tijera Blvd and Sepulveda Blvd. (These are private property trees). Also, the trimming back of the Bougainvillea and other trees overhanging the sidewalk along the north side of Manchester from La Tijera Blvd to Sepulveda Blvd.
- 6) Don Duckworth will be following up on the Adopt a median package for the maintenance of the medians along Sepulveda Blvd north of Manchester Blvd. After the package is complete and submitted to me

then I will get it to Ms Sun for processing and I will schedule a meeting with Hector Banuelos to go over the transfer of maintenance responsibilities.

7) Don Duckworth will get a letter of request to me for the removal of the large Ficus tree on La Tijera Blvd at the Gas station. I will then process the request to the Board for approval.

8) Don (and John) will work on identifying the monies to put out a contract to remove the Cupania trees on Sepulveda Westway, repair the sidewalks, and plant new trees. When the request is received I will process it for Board approval.

We are targeting getting number 1 through 7 done by June 8th, 2012.

Again, thanks for the meeting today.

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Greg J. Monfette, Superintendent I  
Bureau of Street Services  
Urban Forestry Division  
Want to make a service request or need a tree permit?  
Call (800) 996-2489 or visit <http://bss.lacity.org/>.

Visit <http://bsspermits.lacity.org/treeprun/> if you need a tree prune permit today.

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